



For projects involving National Historic Landmarks please submit the following before work begins:

- Print out the corresponding Project Activity Database (PADB) report or use the Project Notification form as a coversheet. If you use the Project Notification form, be sure to reference PADB project number.
- National Historic Landmark listing name
- A site plan that has the north direction clearly marked
- A city/county/parish map with the site of the property clearly labeled
- Set of plans and specifications for the project
- Photographs (or digital images) of all exterior elevations of the building or site, with views identified and oriented and keyed to the site plan
- Interior photographs of all major rooms and those involved in the project, labeled and keyed to a floor plan (if applicable), if relevant to the scope
- Any additional information that will better enable a technical review of the project to be completed
- For archaeological projects at NHLs, please provide research design/methodology
- All Project Notifications must include the SHPO certification required by Chapter 8, Exhibit 8-A, of the HPF Grants Manual (as applicable to the type of project), and must specify the proposed products to be achieved with the grant

Photographs/Plans/Specifications can be submitted electronically or via mail on a CD.